



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

8 MAR 2023

DIVISION MEMORANDUM

No. 118 s. 2023

ADDITIONAL NAMES FOR THE DEVELOPMENT OF ASSESSMENT MATERIALS

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to Division Memorandum No. 110, s. 2023 *Development of Assessment Materials* dated 2 March 2023, this Office, through the Curriculum Implementation Division, issues names of school heads and department heads assigned in the development of materials for the quarterly assessments.
2. The school heads and department heads are expected to lead in the development of assessment materials following the released Table of Specifications for the current quarter.
3. Together with the quarterly assessment materials, the school heads and department teachers are also expected to provide the key to corrections.
4. For the full list of names and assignment, see attached.
5. Immediate dissemination of this memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent

As stated.

Reference:

Text

To be indicated in the Perpetual Index under the following subjects:

Assessment

Learning Area

Master Teachers



Brgy. PotoI, Tayabas City



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Enclosure



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LIST OF SCHOOL HEADS BY LEARNING AREA & GRADE LEVELS FOR COMMON TEST ITEMS DEVELOPMENT										
KEY STAGE	GRADE LEVEL	LEARNING AREA								
		ENGLISH	MTB	FILIPINO	MATH	SCIENCE	AP	MAPEH	EPP/TLE	VALUES/ESP
1	1	Dr. Larvin Labrada (TECS)	Natalia Andaya (GES & MCS) Baby Lyn Olandes (NPES)	Lorynel De Sagun (Mate ES)	Leah Clado (Wakas ES)	Dr. Joy B. Go (Ilasan ES & KAES)	Aldwin V. Capistrano (Masin ES & Valencia ES) Lea Cosico (Lakuwan ES & Alsam ES)	Teresa Andaya (Kalumpang ES) Girlic Abaricia (Domoit ES) Rowena Sabiduria (TWCS IV)		Dr. Alona Crisanto (Ipilan-Alitao ES) Luz Pacaigue (EFES)
	2									
	3									
2	4	Adrian Maaño (Pandakake)		Ingrid Palad (Lawigue ES)	Roderick Hugo (Potel ES & Malao-a/ Calantas ES) Wenefredo Baylongo (WPES)	Michael M. Safred (DIS)	Waldymar Pasacsac (TWCS III)	Elpidia Palayan (EPES) Julieta Labita (Lalo ES)	Dennis Labita (FELES)	Honesto Caagbay (TWCS II) Corazon Oabel (SPES)
	5									
	6									
3	7	Maria Madel Rubia (LPIHS)		Cynthia Zorilla (LPIHS)	Dr. Gener Delos Reyes Josephine Ramos (LPIHS)	Dr. Maria Corzon Borbon Emilia Eclarin (BANHS)	Cherry G. Hugo (TWCS I) Raymund Hugo (LPIHS)	Erico P. Ybardolaza (LPIHS)	Wilma Zaide (LPIHS)	
	8									
	9									
4	10			Democrito Cabile (ROINHs)	Evelyn Palambiano (BANHS)	Marvin Rosales (LPIHS)		Ronan Ranillo (TECS)	Grace Cabili (WPNHS)	
	11									
	12									





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Timeline of Assessment Activities

DATES	ACTIVITIES	PERSONS INVOLVED
March 1-10	Crafting of TOS and Assessment Tool	EPSs Test Item Writers
March 13-16	Validation of Quarter 3 Crafted Assessment Tool	EPSs Test Item Validators
March 17	Submission of Validated Quarter 3 Assessment Tool, TOS Answer Key and Questionnaire Number of Pages to LRMS Unit	EPSs LRMS Unit
March 20	Release of Questionnaires Number of pages to schools	LRMS Unit School Heads School Testing Coordinators
March 31	Distribution of Validated Assessment Tool to Schools	LRMS Unit School Heads School Testing Coordinators LR Coordinators
April 3-18	Printing of the Quarter 3 Assessment Tool	School Heads School Testing Coordinators
April 20-21	Administration of Quarter 3 Assessment	School Heads School Testing Coordinators Head Teachers / Subject Area Coordinators Teachers
April 24	Distribution of TOS and Answer Keys to Schools	LRMS Unit School Heads School Testing Coordinators
April 25-27	Checking of Test and Recording of Scores	School Head Head Teachers / Subject Area Coordinators / MT Teachers
April 28	Orientation on Data Analysis, Interpretation, and Reporting	PSDSs School Heads Head Teachers / Subject Area Coordinators
May 1-5	Data Analysis (School) Quarter 3 Curriculum Implementation Exit Review	PSDSs School Heads, HTs / MTs / Subject Area Coordinator
May 6	Parent Teacher Conference Distribution of Report Cards	School Heads HTs / Subject Area Coordinators Teachers
May 8-12	FGD on Interpreted Assessment Data (Results of the Quarter Curriculum Implementation Exit Review)	PSDSs School Heads



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